



BROCKENHURST VILLAGE TRUST

Minutes of Meeting held on Wednesday 24 January 2018 at 19.30

Present: Bruce Read (BR), Derek Bucknall (DB), Bob Coombs (RC), Lynsey Davis (LD), Melanie Edwards (ME), Tony Fessler (TF), Sue Hunter (SH), Bruce Read (BR), Anna Rogers (AR), Mike Snell (MS), John Wingham (JW)

Apologies: Sue Hunter

1. **Minutes of previous meeting 24 December 2017** Approved.
2. **Matters arising** TF confirmed that the car park was covered by the Trust's insurance. Other matters were covered by the agenda
3. **Financial Report** TF had circulated a report showing Hall income for 2017 well in excess of budget and lower than budgeted costs, producing an operating surplus for the Hall of £27,355, which comfortably covered the £25,000 depreciation item. The Trust had experienced a number of exceptional items related to the car park and Highwood developments, so that the overall result was a deficit of £3,648. This made the goal of break-even in 2018 highly achievable. The MUGA had ended the year with an excess of income over expenditure of £7,167 and was thus well on track to its completion in February.

The Board expressed its appreciation of the efforts of the Hall staff in reaching this outcome.

4. **Hall Report** ME reported that SN was analysing bookings, and identifying the extent to which regular bookings by members were blocking opportunities for recurring business from outside, such as HCC seminars because of fragmented availability. The Board agreed with JW that members could not necessarily have priority, and MS stated that while such decisions were delegated to the HMC, it was still necessary to clarify the future role of members, whether the category could be increased so as to enhance identity with the village, or even be dispensed with. TF was asked to produce a position paper. **Action TF**

The first HMC meeting with the staff as full participants had taken place. The possibility of a café in the long term was being looked at, as was a coffee machine in the shorter term. A "plumbing audit" of the building was to take place.

5. **Brockenhurst Village Lottery** DB reported that including February 218 tickets had been sold – 7 short of target. It was necessary to promote the lottery through personal contacts, and the MUGA opening would provide an opportunity. JW suggested that user groups could be asked to sell tickets to their members.
6. **MUGA** LD reported that the financing for completion was now in place and the landscaping work, plus paths, hang-out shelter etc. was all on time for the opening on 25 February. She explained that the landscaped area had been reconfigured so as allow a larger area of grass, and this was approved by the Board and would

publicity .

7. Site and Car Park (1) RC mentioned that the Scouts had asked to be able to use the space behind their building for storage, and also whether the area could be fenced off. The Board had no objection if financed by the Scouts, but it would be necessary to enter into a formal agreement since this was outside their leased “footprint”.

(2) DB suggested that the popularity of the MUGA would necessitate the provision of facilities for spectators and parents, and ice-cream or coffee concessionaires could be attracted to the site.

(3) DB also understood that the Parish Council might wish to move part or all of the playground adjacent to the MUGA and the Board needed to be aware of the issue. BPR commented that such a move would be difficult and expensive. MS summarised that it had been agreed that nothing would happen on the remaining land for 12 months after the MUGA opening, and that the Board should wait until an approach was made by the PC.

(4) MS requested that RC and BPR should take interim charge of the remaining land, so as to (a) fence it off from the MUGA and (b) recommend how it should be maintained.

(5) RC reported that he was now receiving tenders for the car park work, with a view to completion by mid-March. He would keep the Board informed of the costs as they came in. The drainage question appeared to have been solved, with the possibility that HCC could install a larger drain under Highwood Road if necessary.

(6) RC agreed to look at the fencing by the main entrance in advance of the other fencing works which would follow completion of the car park.

8. Parish Council Offices BPR reported that the site survey by Southern Water had taken place, but he was not aware of the outcome.

9I BVT Where Next – SH was to be encouraged to continue her “blue sky thinking” for the future of the Trust and its relationship to the village. **Action SH**

Following discussions on the possible options for the remaining land, TF was asked to circulate the legal advice received in 2016 to the Board, especially for the benefit of the new directors. **Action TF**

10. Any other business The Board unanimously expressed their appreciation of the efforts of LD and SH which had resulted in the fundraising for and successful completion of the MUGA in a very short space of time

I confirm that these minutes are a true and accurate record of the meeting

Signed:..... Date:.....

Dates of next Meetings

21 March 2018 at 7.30 pm	(if required)
18 April 2018 at 7.30 pm	Regular Board Meeting
16 May 2018 at 7.30pm	(if required)
20 June 2018 at 7.30pm	(if required)
18 July 2018 at 6.30pm	AGM and Regular Board Meeting