Minutes

Brockenhurst Village Hall Management Committee Meeting

Wednesday 29th October at Gartside

Present: John Cropp, Liz Cropp, Guy Lawrenson, Janet Silver, Pete Moody

Apologies for absence: Paula Anderson

Minutes of the previous meeting were agreed and signed

1. Matters arising: Advertising in hall on TV. JJ in agreement and costing will be sorted out.

 Agreed availability should be limited to village users.

 Awareness training for the staff is in hand. Janet to arrange.

 Ralph is to be asked to talk to the Playgroup regarding articles on the roof of the

 Playgroup shed and also storing the toys when not in use.

 Dead trees need to be removed from the tubs.

2. Marketing and communication report.

 We have been asked for more notice board space. Agreed to

 move the statutory notices to a new board in the corridor to

 the Onyx room .

 JJ would like an under counter fridge for the drinks bar. After discussion it was

 decided to trial the use of the existing fridge in the kitchen.

 The question of cash and unopened bottles of spirits was also raised. Agreed

 To ask Tony Silver if we could use his spare safe for cash and to

 Keep the spirits in the under-stair cupboard.

 Tony Bucknell, Janet Silver, JJ, and Tony Fessler are initiating a Fund

 Raising Committee in the New Year.

 If we want to use Crowdfunders.co.uk we have to find incentives.

3. Financial Report. Guy was concerned that we are not seeing the

 increased income from lettings that we had hoped for. Agreed to continue

 to monitor.

4. Updates on Trust matters were noted.

5. Any other business.

 Front Doors. Various options for improving the operation of the doors and

 their costings were discussed . A decision on a recommendation was deferred

 until the next meeting.

 Age Concern have expressed concern about the reduction in disabled toilet

 facilities resulting from the alterations to create offices for the Parish Council.

 Pete Moody will look into removing shower to enlarge space in the toilet to

 ensure sufficient space to accomodate 2 able-bodied helpers.

 Addressing a plea for coat hooks in the entrance hall, it was decided to locate

 a movable coat rack outside the Onyx Room.

 Victorian Post Box. All in favour of installing this as long as no cost was

 incurred. John Wingham to be notified.

 Height Barrier at entrance to car park. We agree in principle to having it

 subject to pricing.

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 It was agreed that a No Through Road notice would be a good idea at the bottom

 of Highwood Road. We will ask John Wingham to advise.

 Pete Moody to investigate maintenance schedules on equipment in the hall.

 Pete Moody is to check who cut down the brambles at the rear of the hall.

 Ralph to check if the repairs to the front fence have been done.

 Brockenhurst Players rent is being looked into. Guy and JJ looking into.

 F.O.B. have given the Hall £250. £150 to be for a garden. Pyracantha and

 Mahonia seem to be the only plants not eaten by ponies.

 Preschool want to plant a wild life garden with a mulberry bush and a bug hut.

 All approved provided it was kept tidy.

 Pete Moody raised the question of having recycling bins for bottles, refuse etc.

 Decided to continue as before with Ralph emptying the bins and the bottles

 being taken to the bottle bank after each event.

6. Dates of next meetings. November 17th (note change) and January 21st both at Gartside at 7.30p.m.