Draft Minutes

**Brockenhurst Village Hall Management Committee Meeting**

**Wednesday 17th September at Ford Cottage**

Present : John Cropp, Liz Cropp, Janet Silver, Guy Lawrenson

Apologies for absence: Paula Anderson, Pete Moody

Minutes of the previous meeting Agreed and signed.

1. Matters arising: Cleanliness of hall and foyer. It was decided that new books should have a coloured spot mark and after 3 months the stock should be removed and replaced with another spot colour. This was to ensure rotation of books.
2. Managers report : Could the TV in the hall be used for advertising ? Will ask JJ

 Response to letter drop disappointing but WI gave £250 and 50plus group gave

 £250

 Could we put leaflets advertising “give as you live” donations on chairs at all

 large group meetings using the hall

 Wine and Mussel and Music Festival cancelled

 Cubs booked for 2 terms in the craft room

 It is hoped to have the bar licence by 19th September if no objections made

 Friends of Brockenhurst have donated ££250 to the village Hall, £150 of which

 they wish to be spent on plants.

 Special thanks to Ralph and the office staff for dealing with all the car park

 disruption.

3. Treasurers report: Financial report presented and adopted

 There was a feeling that the usage of the hall was going up.

 4.Employment contract:

 With regard to the Child, Young Persons and vulnerable persons Policy,

 it was agreed that brief awareness training for staff would be a good idea.

5. Matters referred from BVT for decision:

 The ball was discussed and JS would speak to JJ  to review the plan.

 It was decided that it was impracticable to police the proposal to rent out car

 park spaces to commuters

6.Update on Trust matters

 Highwood Road.The BVT and HCC met and will progress in the New Year.

 Mildren will visit hall tomorrow (Sept 18) for final check on remedying

 defects and will then issue final invoice. We have set time

(37 days) within which to object.

 Hall roof. Bob Coombs is obtaining two more quotes. Planning permission has been applied for and should come through in November.

Car park will be finished on Friday (18) and ready for use on Monday but the

 Committee were very concerned that the PC wanted now to work on the play

 ground which might damage to car park.

 PC office. Nothing to report.

 We have received the first instalment of payment from Randells.

A.O.B. After-school club still under discussion.

 It was decided that the proposed new signage for the Hall be referred to BVT

 but also proposed to enquire whether the sign at the bottom of Highwood

 could be made more prominent, eg by use of a “brown sign”

 A letter was received proposing a garden in the grounds. The concept was

 welcomed but the siting of actual proposal presented difficulties. GL would

 reply to the letter.

 It was too late to consider involving the Scouts in the Highwood road project

Date of next meetings: Wednesday 29th October and 26th November both to be held at Gartside.